



OFFICE OF THE PROVOST

HALLS OF RESIDENCE (FEMALE)
ISLAMIC UNIVERSITY OF TECHNOLOGY
DHAKA, BANGLADESH
ORGANISATION OF ISLAMIC COOPERATION



Date: 20 July 2023

NOTIFICATION

Hall Registration Schedule for the Female Hall

This is to notify all newly admitted female students, who have been awarded OIC Full/Partial scholarship (from the host country), under different Bachelor Programmes for the A.Y. 2022-2023 the Hall Registration will commence from 25 July 2023 as per the following schedule. Registered students from their respective departments are advised to bring relevant documents and proof of payment to the Provost Office inside the Female Students' Halls of Residence and complete the hall registration during office hours. For Continuing self-finance students, who have been allocated seats vide hall notification dated 07 July 2023, the hall registration will be carried out on the 28 July 2023.

Sl. No.	Student Group	Registration Date
1.	1 st Year- Scholarship Students - CSE department	25 July 2023
2.	1 st Year- Scholarship Students- EEE & TVE department	26 July 2023
3.	1 st Year- Scholarship Students - MPE department	27 July 2023
4.	Continuing Self-Financed Students	28 July 2023

Hall Registration Procedure:

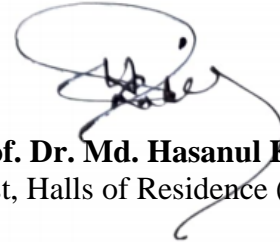
1. Students, who have completed the payment of \$6,500, need to collect the **Receipt Voucher (RV)** showing the proof of payment from the Accounts Office at the 3rd level of the Administrative Building.
2. OIC full Scholarship holders need to show evidence of enrollment.
3. Students shall fill and submit the following documents at the **Registration Booth in the Provost Office inside the Female Hall** on the day of registration.
 - a. Hall Registration Form,
 - b. Seat Allotment Slip,
 - c. Hard Furnishing and Soft linen Allotment Form,
 - d. Copy of RV,
 - e. Hall and Cafeteria Rule Forms signed by the student and her guardian.
 - f. Five (5) recent photographs (2 passport size and 3 stamp size) of the student.
 - g. Copy of Vaccination Certificate/Card

4. Hall Registration Form, Room Allotment Slip, Hard Furnishing and Soft linen Allotment Form and Rules of Conduct in the Halls of Residence and Cafeteria Rules Form are available at the website link:

http://iutoic-dhaka.edu/campus_life/halls-of-residence-female

5. One guardian may come with the student for signing the “Hall and Cafeteria Rules and Regulation” document.

The Provost Office appreciates the cooperation of all in this regard.



(Prof. Dr. Md. Hasanul Kabir)
Provost, Halls of Residence (Female)

Distribution:

1. Dean, FET/FSSTE,
2. Head of Departments: MPE/EEE/CSE/CEE/BTM/TVE/NSc,
3. Comptroller,
4. Registrar,
5. Head, Students' Welfare Office
6. Head, ICT Center with request to upload in the website,
7. Assistant Provosts,
8. Assistant Hall Supervisor/Assistant Cafeteria Supervisor
9. All Notice Boards,
10. PS to Pro-Vice-Chancellor for kind information of Pro-Vice-Chancellor,
11. PS to Vice-Chancellor for kind information of Vice-Chancellor.